

IMPORTANT INFORMATION

TERMS AND CONDITIONS OF USE OF XK8 4.2 LTR CONVERTIBLE (AUTOMATIC)

REG: J1 UGC (old model) OU57FFH (new model)

THESE CARS REMAIN THE PROPERTY OF UGC AND CAN BE RECALLED AT ANY TIME. THEY MUST BE RETURNED TO THE COWLEY SERVICE CENTRE ON THE DATE & TIME AGREED (SEE DRIVERS LOG).

THE DRIVERS LOG (S) MUST BE COMPLETED BY EACH DRIVER AND RETURNED TO THE OFFICE CO-ORDINATOR, UAL, 2ND EAST UNIPART HOUSE.

ANY PERSON DRIVING THE VEHICLE MUST BE OVER THE AGE OF 25 AND HAVE HELD A FULL AND CLEAN DRIVING LICENCE FOR A MINIMUM OF 4 YEARS.

IF ANOTHER DRIVER OVER THE AGE OF 25, WITH YOUR PERMISSION, DRIVES THE VEHICLE THEN IT IS YOUR RESPONSIBILITY TO ENSURE THAT YOU FILL IN ANOTHER DRIVERS LOG AND RETURN IT DULY COMPLETED WITH THE CAR (OTHERWISE IT WILL BE ASSUMED THAT YOU WERE THE DRIVER).

THE CAR HAS A FULL TANK OF PETROL. IT IS THE DRIVERS RESPONSIBILITY TO RETURN IT WITH A FULL TANK OF PETROL (FAILURE TO KEEP THIS AGREEMENT WILL RESULT IN THE DRIVER PAYING REFUEL COSTS + A £25 ADMIN CHARGE)

ON RETURNING THE VEHICLE THE CAR WILL BE CHECKED WHEN VALETED FOR ANY DAMAGE & TO ENSURE THERE IS A FULL TANK OF PETROL. THE VEHICLE IS INSURED THIRD PARTY FIRE & THEFT. IN THE EVENT OF ACCIDENT/DAMAGE TO THE VEHICLE THE DRIVER MUST OBTAIN THE OTHER PARTIES DETAILS AND INFORM THE THIRD PARTY THAT THE VEHICLE IS OWNED BY UGC LIMITED. THE ACCIDENT MUST BE REPORTED TO 'FLEET CLAIMS' TEL: 01869 353692. PLEASE ALSO INFORM THE UAL OFFICE CO-ORDINATOR AT UNIPART TEL: 01865 382508 AS SOON AS POSSIBLE. *THE DRIVER IS RESPONSIBLE FOR PAYING THE FIRST £250 OF ANY CLAIM.*

BREAKDOWN: IN THE EVENT THAT ASSISTANCE IS REQUIRED THEN UTILISE THE UNIPART PAY ON USE AGREEMENT WITH THE RAC. PLEASE PHONE 0800 9759372 (OUR ACCOUNT NUMBER IS: 10406221640).

ANY MOTORING OFFENCES/PARKING FINES OR TRAFFIC INFRINGEMENTS INCURRED DURING THE PERIOD OF LOAN WILL BE THE DRIVERS RESPONSIBILITY

UNDER NO CIRCUMSTANCES SHOULD THE VEHICLES BE TAKEN OVERSEAS

UNDER NO CIRCUMSTANCE SHOULD THESE CARS BE USED FOR RACING, PACEMAKING, RELIABILITY TRIALS, SPEED TESTING, COMPETITIONS, RALLIES OR TRIALS.

THERE MUST BE NO SMOKING IN ANY VEHICLE AT ANY TIME.

UGC EMPLOYEES (EXCEPT UAL) I AGREE FOR MY COST CENTRE TO BE CHARGED THE AGREED FEE FOR USE.

YOUR DECLARATION – N/A

I HAVE CHECKED THOROUGHLY AROUND THE CHOSEN VEHICLE AND AM SATISFIED THAT IT IS IN GOOD CONDITION (ANY DAMAGE PRIOR TO TAKING THE CAR I HAVE IDENTIFIED ON THE DRIVERS LOG & HAVE MENTIONED TO THE UNIPART REPRESENTATIVE). I TAKE FULL RESPONSIBILITY FOR THE CAR WHILST IT IS ON LOAN.

I HAVE READ AND AGREE TO THESE TERMS AND CONDITIONS

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SIGNATURE

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PRINT NAME

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DATE

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POSITION

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COMPANY/COST CENTRE

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CONTACT NO