

Wendlebury Village Hall Committee

Minutes of the meeting held on Tuesday October 28th 2008 at 8pm.

Present: K Wilce, R Brown, L Jones, S Thompson, J Pearce (for D Broun).

1. **Apologies:** P Cordy, D Broun, S Nicholson, D Jones, J Bebbington.
2. **Minutes:** The minutes of the meeting of 22nd July 2008 were read and agreed.
3. **Matters Arising**

Fire Risk Assessment – Carried forward. **KW/RB/DJ**

A laminated sign is to be displayed in the kitchen area requesting that all empty glass bottles are taken to the bottle bank in the car park of the Red Lion Public House. Carried forward. **SN**

Hall Electrical Inspection – Carried forward. **SN**

Bookings Officer – Still required.

Playground Rota 2009 – S Thompson & L Jones to approach neighbours.
ST/LJ

Lighting – S Thompson to discuss with N Dearlove. **ST**

4. Treasurers report

No treasurer's report was available. Bookings remain at a reasonable level. S Nicholson asked to circulate annual accounts to the Committee in advance of the AGM on Nov 28th.

5. Kitchen refurbishment

Plans have been drawn up and submitted to CDC for Building Regs approval. A list of possible contractors to approach for quotes was discussed. RB and LJ to provide details of two additional potential contractors. **RB / LJ**
Once building regs approval has been given D Cannon will get quotes.

It was considered that the lighting replacement should probably be carried out at the same time as the kitchen refurbishment.

Re-locating the mower to the shed was discussed to provide more room. Security is a concern. KW to approach the man who cuts the grass to see what he would charge if he used his own mower and we sold ours. **KW**

RB will approach North Leighs to get an estimate of our mower's value. **RB**

6. ROSPA report

No major problems. The bolts on the swing shackles need checking for tightness.

LJ volunteered to do this,

LJ

7. Storage shed

Base coat has been applied. Dry weather is required for the top coat. It is proposed to do this (and fix carriage bolts to stabilize doors) in the period between Xmas and New Year.

KW

8. AOB

M&T had enquired if we intend to replace the fence & gate at the side of the hall. It was agreed that to provide vehicle access this would not be done.

LJ has painted the fascia at the ends on the hall with two coats of Sadolin – thanks.

The next meeting is the AGM on Tuesday 25th Nov at 8pm.