

## Wendlebury Village Hall Committee

**Minutes of the meeting held on Tuesday April 22<sup>nd</sup> 2008 at 8pm.**

**Present:** K Wilce, D Jones, P Cordy, S Thompson, R Brown Bebbington, S Nicholson, L Jones.

1. **Apologies:** None. The Committee remembers Jenny Harris who was a dedicated representative of the W.I. for many years, and who will be sadly missed.
2. **Minutes:** The minutes of the meeting of 29<sup>th</sup> January 2008 were read and agreed.

### **3. Matters Arising**

**Gate Spring** – Requires modification. Carried forward. **RB**

**Fire Risk Assessment** - Carried forward. **KW/RB/DJ**

**Refuse Disposal** – Saturday users will be charged an additional £5 and issued with 2 orange bags – to be confirmed with Jack Smellie – Carried forward. **KW**

**A laminated sign** is to be displayed in the kitchen area requesting that all empty glass bottles are taken to the bottle bank in the car park of the Red Lion Public House. Carried forward. **SN**

**Playground** – Rubber Matting carried forward. **KW**

**Hall Electrical Inspection** – Carried forward. **SN**

**Heaters** – One remains faulty, and needs to be repaired. **DJ**

### **4. Treasurers report**

As at 22 April 2008:

Current Account	£872.47
	(+ £1,330 Cash in Hand)
Reserve Account	£5,155.80
Maintenance Account	£2,964.21
<b>Total</b>	<b>£8,992.48</b>

Cash in Hand relates to the grant from CDC for Outside Storage – the committee express their thanks.

It appears that **Youth Club** has been paying a rental fee of £12 per session instead of the revised rate of £15. This needs to be verified, and if necessary, Justine Brown is to be asked to pay the arrears. **SN**

**Wendlebury Charities** has offered £250 towards Playground Maintenance. This is to be formally requested from Frank Shouler. **SN**

**5. Outside Storage  
Progress Report**

The shed is completed! Many thanks to the Committee and all volunteers who helped build and erect.

The laying of slabs is outstanding, a working party is to be organized to lay them and dispose of excess earth during the summer of 2008. **KW**

**6. Kitchen Refurbishment  
Progress Report**

An on site meeting has taken place between CDC and Kerry Wilce.

Disabled Toilet Facilities will be provided only if/when enforced.

A further meeting is required between Danny Cannon and Kerry Wilce to accelerate Project Management. **KW**

**7. Maintenance**

**Hall Electrical Inspection** – carried forward. **SN**

**Ceiling Light** – One strip light is “hanging” and therefore unsafe. Urgent repair is required by **Thursday 24<sup>th</sup> April**; otherwise Youth Club is to be advised that the Hall cannot be used by them on this day. **DJ/LJ**

**Timer Switch** – A new switch has been installed by DJ.

**8. Business Rates**

A bill has been issued for £1700.

An application for rate relief has been made by KW.

**9. A.O.B**

**10. Date of Next Meeting:**

The next meeting will be held on **Tuesday 22<sup>nd</sup> July 2008 at 8p.m.**

Meeting closed at 9.20pm.