

Wendlebury Village Hall Committee AGM

Minutes of the meeting held on Tuesday 01 November 2011 at 8pm

Present: K Wilce - Chairman, P. Cordy – Vice-Chairman, J Bebbington, G. Brown, R Brown, J Burrett, D. Jones, S Nicholson, G. Wills, E Harrop,

1. Apologies for absence L Jones

2. Minutes The minutes of the 2010 AGM were read and agreed. They were proposed by Annie Thompson and seconded by Alan Rumsey

3. Matters Arising - none

4. Treasurer' report (Please see 2 separate attachments)

The Treasurer's Report, from Simon Nicholson, was proposed by Jean Bebbington and seconded by Roy Brown.

5. Chairman's Report

The Chairmans report ois at the end of these minutes.

The Chairman's Report was proposed by Lois Lancaster and Seconded by Gordon Wills.

6. Election of Committee for 2012

The committee would like to stress that new volunteers are always very welcome. The existing committee was accepted with the addition of Gordon Wills. Proposed by Alan Rumsey and seconded by Elaine Harrop

7. A.O.B

Cleaning: Lee Jones will clean at the weekend only and 2 professional cleaners for 2 Hours in the week will be tried. Ad hoc cleaning on a Sunday might be charged at £20.00 in certain circumstances. (To be discussed at the next ordinary meeting)
Meeting closed at 9.15pm.

Note: at the time of sending copies of the Minutes "Wendlebugs" toddler group was still active.
Minutes e mailed on 01 December 2011 and Hard copy to E. Harrop
JNB

As promised at this time last year we have continued to update and improve the facilities at the Village Hall. We purchased a dishwasher and a full set of crockery and cutlery to cater for almost 100 people. An electrically operated projector screen has been purchased and installed and we have upgraded the power supply to minimise the risk of fuses blowing if all of the electrical equipment is switched on at once.

Volunteers have re-painted the walls and the floor has been sanded and re-coated. Unfortunately, the floor is now getting quite thin and some small holes have appeared in some areas. At some stage we will have to consider installing a new floor, something that will be very expensive. At the request of some of our users we have installed gates to the area at the rear of the Hall. This will make it secure for use by young children and also prevent dogs from accessing the area and fouling the grass.

We passed the annual ROSPA inspection of the playground in July and have been able to replace many of the volunteers on the weekly inspection rota who had been doing it for a number of years with some new volunteers.

We took out a contract for our fire alarm system to be inspected twice a year and it has passed on both occasions this year.

We have considered whether we should replace the staging. However, due to the cost involved and the infrequent use of the staging we could not justify the expenditure and so will just re-furbish any broken sections of staging.

Youth Club is due to close at the end of the year, and Wendlebugs and Messie Minnies have ceased. We continue to get enquiries from new organisations looking for venues for their activities and so although we might get a reduction in revenues this is unlikely to be significant.

Finally, I would like to thank all of the committee for contributing their time and ideas which have helped the Hall to have another successful year; and to Elaine Harrop who continues to do a sterling job managing the bookings.

Wendlebury Village Hall – Treasurers Report 1st October 2010 – 30th September 2011

Summary

The 2010 Financial year was a success with rental income up 22.6% to £9,068.50. Donations were down 70% to £450, for which we thank the Village Fete. The total income for the year was **£8,881.93** up 7.2% year on year.

Expenditure was up considerably, summarised as follows:

Cleaning	+14.5%	£ 751.13
Maintenance	+++	£ 5,753.70
Utilities	+17.3%	£ 1,179.37
Insurance	+9.5%	£ 1,052.82
Misc	+++	£ 1,265.63
Total		£ 10,002.66

The maintenance costs include £2,338 for the new floor, £792.50 for electrical work and £665 for new gates.

The Misc cost was the dishwasher, cutlery and plates purchased over the year.

While we made a trading loss of £482.21 once exceptional costs are taken into account there is an adjusted profit of £2,894.79

Bank Balances

Current Account £ 3,064.05

Maintenance Fund £ 2,782.34

Reserve Account £ 5,227.77

Notes;

Thanks to Stephen Tinkler for Auditing the accounts.
Thanks to Kate Nicholson for their accuracy.

Wendlebury Village Hall
Statement of Comprehensive Income
1st October 2010 - 30th September 2011

Income	2010-2011		2009-2010		notes.
Rental Income	£	9,068.50	£	7,395.00	122.6%
Interest Income	£	1.95	£	0.08	
Donations	£	450.00	£	1,486.85	30.3% 1.
	£	<u>9,520.45</u>	£	<u>8,881.93</u>	<u>107.2%</u>
Expenditure					
Cleaning	£	751.13	£	656.12	114.5%
Maintenance	£	5,753.70	£	1,313.16	438.2% 2.
Utilities	£	1,179.37	£	678.72	173.8%
Insurance	£	1,052.83	£	961.66	109.5%
Misc.	£	<u>1,265.63</u>	£	<u>168.98</u>	749.0% 3.
	£	10,002.66	£	3,778.64	<u>264.7%</u>
Loss		<u><u>(£482.21)</u></u>		<u><u>£ 5,103.29</u></u>	

notes.

1. Only donation received from Village Fete
2. £2,338 - New Floor
3. £1,039 - Dishwasher, Cutlery & Plates

Adjusted Trading Profit

£ 2,894.79